**Emergency Plan Worksheet**

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| **Your SMART Goal: ESF#**  *2 Communications*  *100% of persons in county’s flood prone area will be notified within 4 hours of an evacuation order release.* | | | |
| **Your Action/Strategy**  *Within 6 months, organize a neighborhood communication plan in flood prone areas.* | | | |
| **STEPS** | **PERSON RESPONSIBLE** | **OTHER PARTNERS**  **(people or organizations)** | **TIMELINE** |
| *Get a flood map of the county* | *John Smith* | *Cooperative Extension Service* | *2/2/15* |
| Divide the flood prone area into sections | Suzy Jones | School bus route coordinator | 2/20/15 |
| Recruit people to be section leaders | George Adams, Alice Johnson | Community Church and Sr. Center | 3/30/15 |
| Set up a call system | Howard Thomas, Brenda Hall | Emergency Manager and City Clerk | 3/30/15 |
| Train section leaders | Brenda Hall | All planning partners will attend | 4/15/15 |
| Practice the system | Howard Thomas | All planning partners will participate | 4/30/15 |