**EXAMPLE ESF Goal and Action Worksheet**

**\*ESF Number: \_\_***\_2***\_\_\_\_ ESF Title:** *Communications***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Person with Oversight (list at least 3 people in order with contact information):   
*Fill in after completing ReadyCommunity Step Four.*

|  |  |
| --- | --- |
| Name | Contact Information |
| *John Smith* | *Cell: 662-000-0000, Email: johns@gmail.com* |
| *Lucy Hoke* | *Cell: 601-000-0000, Email: lhoke3@yahoo.com* |
| *Joe Jackson* | *Cell: 662-000-0000, Email: joej@gmail.com* |
|  |  |

Goal: *Fill in after completing ReadyCommunity Step Three.*

*100% of persons in county’s flood prone area will be notified within 4 hours of an evacuation order release.*

Actions: *Fill in after completing ReadyCommunity Step Three.*

*Within 6 months, organize a neighborhood communication plan in flood prone areas.*

Quick Resource Access List:

*Fill in after completing ReadyCommunity Step Four.*

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Source | | |
| Local | Outside Source | |
| Contact Information | Contact Information | MOU date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\* Refer to Handout 2 – Emergency Support Functions Descriptions