

## Survey of Organizational Assets

Our community is developing an Emergency Operations Plan. FEMA suggests that communities can plan to wait at least three days or more for assistance from outside the area to respond in a disaster or emergency situation. It is important for us to determine the kinds of assets or resources we have within our community that we might be able to rely on to help us respond to an emergency situation. As part of our planning process, we are asking community organizations of all types to complete this survey and return it to [community address here].

**Please provide the following information so that we can create an entry for your organization or group in our community Organizational Assets Database.**

Name of organization: \_\_\_\_\_

Street Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

### What type of organization is this?

- |   |  |
|---|--|
| <input type="checkbox"/> Independent private business | <input type="checkbox"/> Civic association             |
| <input type="checkbox"/> Branch or franchise business | <input type="checkbox"/> Neighborhood association      |
| <input type="checkbox"/> Social service agency        | <input type="checkbox"/> Non-profit association        |
| <input type="checkbox"/> Church                       | <input type="checkbox"/> Sports/recreation association |
| <input type="checkbox"/> School / education facility  | <input type="checkbox"/> Service organization          |
| <input type="checkbox"/> Veterans group               | <input type="checkbox"/> Hobby group                   |
| <input type="checkbox"/> Other (Please specify) _____ |  |

As part of our planning process, we have also developed a survey of individual assets (skills, knowledge, experience). Would you be willing to provide this survey to your members or employees, collect them, and then forward these to the planning team?

- No  
 Yes

IF YES, please contact the planning team at [insert contact information] to obtain copies of the survey.

Next, we would like to determine whether your organization has any of the following facilities or equipment and if so, whether your organization would be willing to allow the community to have access to these in an emergency.

<b>Facilities, equipment</b>	<b>Does your organization have any of the following facilities or equipment that it would be willing to allow the community to have access to these in an emergency? Yes/No</b>	<b>Would your organization be willing to complete a Memorandum of Understanding to permit this access? Yes/NO</b>
Commercial kitchen facilities (please specify)		
A facility that could provide shelter for people in an emergency (please specify)		
A facility that could provide shelter for persons with special needs or functional limitations (please specify)		
A facility that could provide shelter for household pets (please specify)		
Other types of facilities (please specify)		
Portable generators or other types of independent energy sources (please specify)		

Communications equipment (e.g., ham radios, hand radios) (please specify)		
<b>Facilities, equipment</b>	<b>Does your organization have any of the following facilities or equipment that it would be willing to allow the community to have access to these in an emergency? Yes/No</b>	<b>Would your organization be willing to complete a Memorandum of Understanding to permit this access? Yes/NO</b>
Equipment suitable for clearing debris (e.g., chain saws, wheel barrows, axes) (please specify)		
Heavy equipment (e.g., bulldozer, grader, dump truck) (please specify)		
Refrigerated trucks (please specify)		
Motorized boats (please specify)		
Off-road vehicles (please specify)		
Livestock trailers (please specify)		
Other types of machinery or equipment (please specify)		
Other types of machinery or equipment (please specify)		

Do you have other facilities or equipment that you feel might be of use to the community in an emergency or disaster?

- No
- Yes

IF YES, please describe the resources your organization might be able to contribute to assist the community in an emergency or disaster.